

March 19, 2019

The Gallipolis City Commission met in special session on Tuesday, March 19, 2019, at 6 p.m., at the Gallipolis Municipal Building, 333 Third Avenue, having complied with Section 9 of the City Charter.

Commission President Michael Fulks called the meeting to order. Mr. Wallis gave the invocation.

Upon roll call, the following members were present:

Michael C. Fulks, President
 Steven E. Wallis, Vice-President
 Cody C. Caldwell, Member
 Albert "Tony" Gallagher, Member

Others attending were:

M. Eugene Greene, City Manager
 Brynn S. Noe, City Solicitor
 Annette M. Landers, Auditor/Clerk/Treasurer
 Dean Wright, Gallipolis Daily Tribune
 Ronnie Lynch Michael W. Brown Kenny Ratliff
 Marvin Ours Dottie Chestnut Claudia Miller
 Randy Breech

Commission received the minutes of the March 5, 2019 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

The City Manager reported on the following:

- FEMA met with the City last Wednesday (3/13/19) on the SR 588/Chillicothe Road slip. They have started a file on the repair of that area, which includes a couple of estimates that the City has submitted.
- Code is putting together a list of surplus properties that the City has been caring for, which the Commission could consider for sale.
- Because of extensive and repeated vandalism, the hours on the restrooms at the back of the Administrative Building are going to be cut back. Some people have been tampering with the door locks to gain access to sleep there after hours.
- The final paving work for the Airport Road Project is expected to be completed by mid-April.
- The Planning Commission met last week with local contractors to discuss rules for tiny houses. The following is a list of their recommendations: minimum of 1,000 sq. ft. of heated living space on first floor, built on-site on permanent foundation, must have all utilities (water, sewer, & electric), plans must be submitted to the Planning Commission for approval as with any other structure in the City, and variances may be requested due to lot size or shape.
- Mr. Greene has completed his search for a person to recommend for the position on the Park Board, recently vacated by Ms. Marchi. He thanked Ms. Marchi for the years of hard work and time that she put in on the Park Board and the Historical Preservation Review Board. He had sought input from City Commissioners and from the Park Board before deciding to recommend Ms. Claudia Miller for the position. Ms. Miller has been a life-long resident and her family operated a business in Gallipolis for many years. She has the heart for serving in the best interests of Gallipolis. Mr. Wallis made a motion to appoint Ms. Claudia Miller to the Park Board, seconded by Mr. Caldwell. Upon voice vote on the motion, all votes were yes.
- Mr. Greene requested executive session for buying and selling of property and legal advice.

The City Auditor presented the February Financial Statement for approval. Mr. Caldwell made a motion to approve, seconded by Mr. Wallis. Upon voice vote on the motion, all votes were yes.

Two invoices over \$3,000 were presented for approval of payment:

- \$4,518.45 from Ohio BWC for monthly. Invoice: 2/22/19. PO: 3/1/19.
- \$22,822.00 from PEP for 3rd (final) prop/liability ins. premium. Invoice: 10/1/18. PO: 3/5/19.

Mr. Wallis made a motion to approve payment, seconded by Mr. Gallagher. Upon voice vote on the motion, all votes were yes.

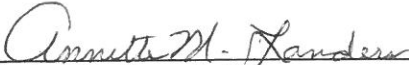
The City Solicitor asked Commissioners to formally appoint Mr. Adam Salisbury as Assistant City Solicitor to serve in her place during her medical leave. Mr. Wallis made a motion to appoint Mr. Adam Salisbury as Assistant City Solicitor, seconded by Mr. Gallagher. Upon voice vote on the motion, all votes were yes.

Ms. Noe requested executive session for legal matters.

There was presented and read to the Commission for a second reading an Ordinance No. O2019-08 entitled **AN ORDINANCE SETTING VACATION ACCRUALS FOR THE CITY MANAGER**. Mr. Wallis made a motion to adopt this ordinance on second reading, seconded by Mr. Caldwell. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was a brief discussion about whether Ordinance O2019-09 could meet deadlines, given the absence at tonight's meeting and anticipated absences at the next couple of meetings. Commissioners decided to proceed with placing this ordinance on first reading. There was presented and read to the Commission for a first reading an Ordinance No. O2019-09 entitled **AN ORDINANCE AUTHORIZING THE CITY MANAGER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE COMMUNITY DEVELOPMENT BLOCK GRANT FORMULA PROGRAM**. Mr. Wallis made a motion to place this ordinance on first reading, seconded by Mr. Caldwell. Upon voice vote to place this ordinance on first reading, all votes were yes.

Mr. Wallis made a motion to enter executive session to discuss legal matters and buying and selling of property, seconded by Mr. Caldwell. Upon roll call to enter executive session for legal matters and buying and selling of property, all votes were yes. Ms. Claudia Miller was invited to stay for executive session. President Fulks announced that there would be no business following executive session. Upon completion of executive session, Commission returned to special session. There being no further business to come before the Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission