

November 6, 2012

The Gallipolis City Commission met in regular session on Tuesday, November 6, 2012, at 7:00 p.m. at the Gallia County Convention & Visitors Bureau, 61 Court Street, having complied with Section 9 of the City Charter.

Commission President James Jay Cremeens called the meeting to order and gave the invocation.

Upon roll call, the following members were present:

James Jay Cremeens, President
 Steven E. Wallis, Vice-President
 Michael W. Brown, Member
 James A. Cozza, Member
 W. Matthew Johnson, Member

Others attending were:

Randall J. Finney, City Manager
 Adam R. Salisbury, City Solicitor
 Annette M. Landers, City Auditor/Clerk/Treasurer
 Amber Gillenwater, Gallipolis Daily Tribune
 Ronnie Lynch Tony Gallagher Joe Moore
 Claudia Miller Dottie Chestnut Sarah Evans-Moore
 Keith Elliott Joy Elliott Clint Patterson

Commission received the minutes of the October 16, 2012 meeting prior to this meeting. There being no corrections, objections, or additions, these minutes were approved.

Privilege of Floor was granted to Mr. Joe Moore and Ms. Sarah Evans-Moore of Evans Moore Real Estate and Insurance to discuss parking around the new Justice Center. Mr. Moore began by thanking the City Manager for his cooperation in seeking a solution to their problem. He said that their business had lost two parking places along Second Avenue, as well as their easement along the former driveway that was between their building and the old City Building. He said that he was requesting that parking be allowed on the Russell Wood side of the old Cox Property to make up for parking spots they had lost. Ms. Evans Moore said that all of the parking spots across the street are taken. People have been parking all day in the spots in front of their business. She said that the five parking spots behind their building are used by staff at their office. President Cremeens told them that the City's purpose in buying the Cox property was to provide a private, secure access to our sally port. After some discussion, the Commission agreed to designate the two spaces in front of the real estate office as 15 – 30 minute parking. They will also consider designating a couple of spots in the municipal parking lot for short-term parking.

The City Manager reported on the following:

- Mound Hill Road Repair – The road repair is out to bid. Two contractors have picked up packets so far. The deadline is November 20th.
- Hedgewood Drive – The City went to bid on 200 feet of Hedgewood Drive. One packet has been picked up so far.
- June 29th Storm Damage – FEMA has insisted that we must turn in claims for damage to our insurance company before they will pay. This will likely affect future insurance rates, even though FEMA claimed that it should not.

- Administrative Offices – Brickwork should be finished tomorrow. Framing is up on the inside. They are hoping to pave before the asphalt plant shuts down.
- Spruce Street Extension – Allen Wood asked the City Manager about the City taking over 700 feet of roadway on Spruce Street Extension. The plan is to build senior homes up there. Mr. Wood has already built one home there and plans to build a couple more. The Commission would want the road evaluated by an engineer for possible issues before considering whether to assume responsibility for it. The City Manager said that he would have that done.
- There is a resolution on the agenda to appoint Ronnie Lynch as Acting City Manager to serve in the City Manager's absence. He has agreed to serve in this capacity.
- Commission discussed the recent armed robbery at the pizza place and breaking and entering at Jividen's on Second Avenue.
- Cruzet & Berger Sanitary Sewer Project – E. L. Robinson has charged \$22,500 for preliminary engineering for the project. They estimate a cost of \$292,000 to put in a grinder pump station and all lines. Since the EPA is pressuring to have the work done, there may be grant or low-interest loan money available for the project.
- Spruce Street Lift Station – The generator is giving out and repair parts are not available because it is one big unit. Mr. Finney is looking into funding for an upgrade.
- Plaque for new Justice Center – Mr. Finney showed the Commissioners five examples of plaques for their consideration. The Auto Trim Center will send out the final selection to have it done.
- Buffalo Wild Wings – Mr. Finney gave the Commissioners tickets for a special premier opening of the Buffalo Wild Wings, which will be held on Saturday evening. He got a count of the number planning to attend.
- Atlas Marketing – Ryan Smith talked to JobsOhio about the work that Atlas did for them. They said that Atlas did a good job. It would cost around \$80,000 for the first year. Years two and three would cost around \$39,000, with \$50,000 in-kind each year. Mr. Finney suggested that the City commit to \$15,000 to \$20,000 in the first year, with \$10,000 per year thereafter.
- Justice Center security policies were sent out to the Commissioners. These must be approved before the holding cells can be used. Mr. Finney suggested that the Commissioners approve the policy as it is currently written and amend later, as desired. Mr. Wallis made a motion to approve the security policy, seconded by Mr. Johnson. Upon voice vote, all votes were yes.
- A Tax Board of Appeals meeting must be scheduled. After a short discussion, this was set for 6 p.m. on Tuesday, November 20th, immediately preceding the next City Commission meeting. Mr. Cremeens, Mr. Finney, and Ms. Landers will be serving on the board.
- Mr. Finney will be attending an OVRDC meeting next Thursday, November 15th. On November 16th, he will be attending a meeting with AEP in Columbus.
- Mr. Finney announces the time for the Veterans Day Parade.
- Mr. Finney suggested and the Commission approved employee Christmas bonuses of \$125 per employee. Ms. Landers told the Commissioners that these would cost \$7,469.16, with withholding. This breaks down to \$4,664.89 for General Fund, \$380.44 for Court Probation, \$1,430.26 for Water Fund, and \$993.57 for WPC Fund.
- Mr. Finney and Ms Landers suggested making Community Investment donations of \$7,000, as budgeted for 2012. These would break down to \$1,000 for each of the six non-profits who receive funding from the bed tax, \$750 for United Way, and \$250 for Children's Center of Gallia County. After some discussion, these amounts were approved. Ordinances will be brought to the next meeting.

The City Auditor presented the October Financial Statement for approval. Mr. Johnson made a motion to approve the October Financial Statement, seconded by Mr. Cozza. Upon voice vote on the motion, all votes were yes.

The following invoices over \$3,000 were approved by Commission:
\$18,485.88 from Waste Management for August refuse pick-up and \$25,460.85 from Dollar Bank for the final lease payment for police cruisers. Mr. Brown made a motion to approve payment, seconded by Mr. Johnson. Upon voice vote on the motion, all votes were yes.

Ms. Landers announces that she would be taking vacation on Friday and Monday to attend her mother's 80th Birthday celebration in Florida.

The City Solicitor informed the Commission that he has submitted invoices for work done in the 300 block of Second Avenue to the various insurance companies involved. Also, on Tuesday, Mr. Gordon Amsbary will be going to trial for 32 code violations.

Mr. Cozza asked the City Solicitor if there were three entities that did not comply with the sign ordinance. He wanted to know if they would be taken to court. Mr. Finney said that he would check with Code Enforcement on this.

Mr. Johnson asked about the status on demolition of properties under the grant. Mr. Finney said that someone needs to do the abatements. That is the most expensive cost covered under the grant.

There was presented and read to the Commission for a first reading a Resolution No. R2012-22 entitled **A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR THE PURCHASE OF MATERIALS, SUPPLIES, EQUIPMENT AND SERVICES FOR USE BY THE CITY IN THE CALENDAR YEAR 2013 AS HEREIN DESCRIBED.** Mr. Johnson made a motion to place this resolution on first reading, seconded by Mr. Cozza. Upon voice vote on the motion to place this resolution on first reading, all votes were yes.

There was presented and read to the Commission for a first reading a Resolution No. R2012-23 entitled **A RESOLUTION AUTHORIZING AND DIRECTING THE CITY MANAGER TO REGISTER THE CITY OF GALLIPOLIS AS A PARTICIPANT IN THE 2013 AMERICA IN BLOOM CONTEST.** Mr. Johnson made a motion to place this resolution on first reading, seconded by Mr. Brown. Upon voice vote on the motion to place this resolution on first reading, all votes were yes.

There was presented and read to the Commission as an emergency a Resolution No. R2012-24 entitled **AN EMERGENCY RESOLUTION REPEALING RESOLUTION NO. R2010-12, AND APPOINTING RONNIE LYNCH AS ACTING CITY MANAGER IN THE ABSENCE OR INCAPACITY OF THE CITY MANAGER.** Mr. Wallis made a motion to adopt this resolution as an emergency, seconded by Mr. Johnson. Upon roll call to adopt this resolution as an emergency, all votes were yes.

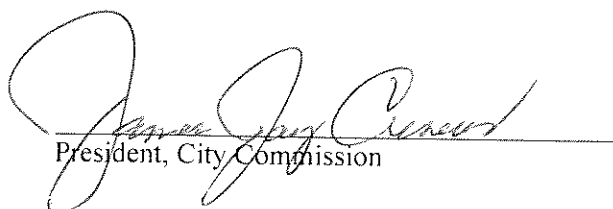
There was presented and read to the Commission for a second reading an Ordinance No. O2012-74 entitled **AN ORDINANCE AUTHORIZING THE REMOVAL FROM THE LEDGERS OF THE CITY OF GALLIPOLIS UTILITY BILLING OFFICE CERTAIN PAST DUE ACCOUNTS AS SET FORTH HEREIN.** Mr. Johnson made a motion to adopt this ordinance on second reading, seconded by Mr. Wallis. Upon roll call to adopt this ordinance on second reading, all votes were yes.

There was presented and read to the Commission as an emergency an Ordinance No. O2012-75 entitled **AN EMERGENCY ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AGREEMENT WITH INFINTech FOR CREDIT CARD PAYMENTS FOR THE UTILITY DEPARTMENT.** Mr. Brown made a motion to adopt this ordinance as an emergency, seconded by Mr. Johnson. Upon roll call to adopt this ordinance as an emergency, all votes were yes.

Mr. Brown made a motion to enter executive session to discuss personnel/Project Coordinator, seconded by Mr. Johnson. Upon roll call on the motion, all votes were yes. Upon completion of executive session, Commission returned to special session.

There being no further business to come before the City Commission, the meeting was adjourned.


Clerk, City Commission


President, City Commission